



Tel: Administrative Office (053) 994 9400
Fax: Administrative Office (053) 994 3917
Tel: Political Office (053) 994 9600
Fax: Political Office (053) 994 9611
Website: www.gtlm.gov.za

Postal Address:
Private Bag X1048,
Taung Station, 8580

Physical Address
Station Street,
Taung, 8580

Greater Taung Local Municipality is an equal opportunity organization, it currently has the following vacancies for dynamic, creative and developmental goal-oriented people to apply for the following positions:

EXTERNAL ADVERTISEMENT

Please note: Greater Taung Local Municipality is committed to the achievement and maintenance of its employment equity plan, preference maybe given to women, minorities and people with disability. All appointments are done in line with the EE Plan and Recruitment and selection policy of the Municipality.

Please note that the preferred candidates in the said positions will be vetted before the commencement of duties. By applying for this position, the potential candidates agree in background vetting being performed.

Note: THIS IS AN EXTERNAL ADVERTISEMENT, INTERNAL CANDIDATES (EMPLOYEES) MAY ALSO APPLY

DIRECTORATE: SPATIAL PLANNING AND HUMAN SETTLEMENTS

POSITION : LED MANAGER (Local Economic Development)

Ref no : GTLM/394/HS/004

SALARY : R 606 708. per annum (Task grade 16)

BENEFITS: Applicable to a grade 3 Municipality

MINIMUM REQUIREMENTS:

- Grade 12
- Bachelor Degree in Business Admin or Economic Developmental Studies or relevant equivalent qualification.
- 3-5 years relevant experience in a Local Economic Development field, must have planning skills and effective understanding of LED.
- Ability to liaise with various stakeholders at all levels
- Own transport
- A valid Code 8 driver's licence



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- Computer literacy
- Report writing skill
- Problem writing skill

KEY RESPONSIBILITIES but not limited to:

- Development and implementation of LED Strategy.
- Facilitation of LED projects and programmes (job creation through Integrated Local Economic Development, Small Medium and Micro Enterprise Development, Youth development. etc.)
- Supporting small business enterprises and sourcing funding for entrepreneurs.
- Poverty alleviation programme and skills development.
- Research issues related to competitiveness and tourism development in relation to ASGISA, PGDS and DGDS.
- Implement LED and Tourism projects
- Prepare and identify LED projects to be embodied

DIRECTORATE: INFRASTRUCTURE

POSITION : MANAGER-WATER AND SANITATION

Ref no : GTLM/394/INFR/WS/001

SALARY : R 606 708. per annum (Task grade 16)

BENEFITS: Applicable to a grade 3 Municipality

MINIMUM REQUIREMENTS:

- B ENG/Bsc ENG/B Tech in Civil Engineering or relevant equivalent (NQF Level 7)
- 3-5 years' experience with specialisation in water/waste treatment.
- Own transport
- A valid Code 8 driver's licence
- Computer literacy
- Good Supervision and Management skills
- Problem solving and report writing skills



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KEY RESPONSIBILITIES but not limited to:

- Management of Water and Sanitation Unit
- Responsible for identifying, communicating and applying contingency measures to minimise specific problems/defects in the water and sanitation system network and plant installations.
- Guiding personnel on routine operational activities
- Planning and scheduling maintenance programme and evaluating outcomes, evaluates the design of complex engineering problems and infrastructure related to water and sanitation.
- Coordinating and supervision of all the teams.
- Ensuring that all safety mechanisms are in place and observed by the employees.

DIRECTORATE: INFRASTRUCTURE**POSITION : MANAGER-FLEET MANAGEMENT**

Ref no : GTLM/394/MC/001

SALARY : R 606 708. per annum (Task grade 16)

BENEFITS: Applicable to a grade 3 Municipality

REQUIREMENTS

- NQF Level 7 in Transport Management/Transport Economics or relevant equivalent qualification.
- 3-5 years fleet management/workshop management experience
- Own transport- Non negotiable
- Ability to perform under pressure and work independently.
- Supervision and Management skills.
- Computer literacy
- Valid Driver's Licence.

KEY RESPONSIBILITIES (but not limited to:)

- Management of fleet management section by providing leadership on implementation and application of relevant policies and procedures.



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- Responsible for fleet management maintenance by keeping abreast of technological developments and making recommendations on changes to fleet systems/and or/vehicle/equipment specifications with a view to improving efficiencies.
- Manage the budget allocated to fleet operations by preparing estimates based on trends to provide for both capital and operational funding.
- Oversee and execute the workshop and maintenance strategies, manage/control and ensure effective and utilisation and maintenance of Municipal vehicles.
- Maintaining a comprehensive and specialised computer database for the fleet, including a specialised tracking system.
- Maintaining records, registers and service level agreements pertaining to the activities and operations in respect of inventory, inspections and incidents and/ or instituting corrective measures to address deviations from standard practices.
- Manages specific administrative and reporting requirements associated with the key performance and result indicators of the functionality
- Prioritising and investigating major breakdowns and repairs, resolving fleet allocations to specific locations and/ or implementing contingency plans to address critical issues / requirements.
- Facilitate meetings with teams, workshop and other stakeholders.
- Monitor compliance of relevant legislations including safety standards and ensure that all safety mechanisms are in place and observed by the employees.

DIRECTORATE: COMMUNITY SERVICES

POSITION : FOREMAN- REFUSE (Waste Management) – Pudimoe

Ref no : GTLM/394/COM/ENV/005

SALARY : R 234 972. per annum (Task grade 9)

BENEFITS: Applicable to a grade 3 Municipality

MINIMUM REQUIREMENTS:

- Grade 10 or relevant post matric qualification
- Valid Code C1 driver's licence + PRDP
- Basic computer literacy
- 3 years relevant experience

KEY RESPONSIBILITIES but not limited to :

- Supervise the removal of general and garden waste within Municipal jurisdiction.
- Supervise utilization, application and maintenance of machinery, equipment's, tools, and materials to ensure optimal work performance.



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- Provide support in conducting waste inspections in residential, public, and commercial areas.
- Render administrative function related to waste management.
- Work independently with report-backs to the Manager
- Support the Manager in liaising with community both in domestic and business to investigate and determine if they comply with environmental waste act in handling disposal of waste.

Special conditions attached to the post :

- Required to work outside normal working hours during emergencies, planned overtime and be available to be on standby

Interested people should submit fully completed application forms accompanied by the CV's, certified copy of certificates, identity documents and driver's licence. A regulated application form can be requested from baijank@gtlim.gov.za/kunenen@gtlim.gov.za or seshupom@gtlim.gov.za. Applications must be forwarded to the following address: Private Bag X1048, Taung Station, 8580 or hand deliveries or courier to Greater Taung Local Municipality, HR Office No. A3 or A20 Administration Offices, Old NWDC Building, opposite taxi rank, Main Street, Taung Station, for Attention: The Human Resource Manager.

No faxed, emailed applications or Z83 will be considered.

CLOSING DATE: 21 JUNE 2024 AT 16:00 Noon. No late applications will be accepted.

Should you not receive a response within three months (3) of the closing date, please consider your application as unsuccessful.

For submission and enquiries contact **Ms Keamogetse Baijang** at **053 994 9400/079 339 7726** during working hours.